

Appendix B Declaration of Independence from the Electoral Commission - **Failure to submit will disqualify the bid from further evaluation**

1. Service Providers must be independent from the Electoral Commission.

1.1 In this regard, the service provider must advance the necessary safeguards it relies on to mitigate any real or perceived risks to 'auditor independence' e.g.:

- **self-review** i.e. the threat of bias arising when an auditor audits his or her own work or the work of a colleague;
- **advocacy** i.e. the threat that arises when an auditor acts as an advocate for or against an audit client's position or opinion rather than as an unbiased attestor,
- **familiarity (or trust)** i.e. the threat that arises when an auditor is being influenced by virtue of a close relationship with an audit client,
- **intimidation** i.e. the threat that arises when an auditor is being, or believes that he or she is being, overtly or covertly coerced by an audit client or by another interested party.
- **self-interest**, i.e. the threat that arises when an auditor acts in his or her own emotional, financial or other interest. Bidders list of Electoral Commission [EC] contracts and/or Staff placements
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2. A declaration with regards to independence from the Electoral Commission is hereby provided to mitigate any real or perceived risks as outlined above is provided.

Signature of Bidder Representative

Date of Signature